ACCESSING A ZOOM MEETING USING AN ANDROID TABLET OR CELL PHONE

STEP 1 – Install the ZOOM CLOUD MEETING app from the PLAY STORE

STEP 2 – Click “Open” once the app has successfully been downloaded to your device.

STEP 3 – Click on “Join a Meeting”. Note, you do not need to “Sign Up” or “Sign In” in order to join a meeting.
STEP 4 – Enter in the **MEETING ID** number provided to you and once entered, click on “Join Meeting”.

STEP 5 – Enter the **MEETING PASSWORD** which was also provided to you.

STEP 6 – You will be asked by the application to allow permission to your camera and microphone in order for the application to work properly.

STEP 7 – Click on “Join with Video” to access the meeting with your video on so others can see you.
STEP 8 – Click on “Allow” ability for Zoom to record audio so that others have the ability to hear you during the meeting.

STEP 9 – At this point you will be joined to meeting. Please make sure that you enable your audio by clicking on the “Join Audio” as seen below:

and clicking “Call via Device Audio”
STEP 10 – You can mute your microphone and suspend your video at any time during the meeting by simply clicking on the microphone or video icon as seen below:

As you can see in the above example, I have my microphone muted and I would unmute myself when I wanted to speak. This is a good practice to adhere to which eliminates background noise when you do not need to speak.

STEP 11 – You can access additional meeting controls by clicking the more option as seen below:

Here you can perform the following options:

One of the most useful options under “More” is the “Raise Hand” feature which allows the host to see that you are requesting to speak. Although this is not necessary, in doing so, you allow the host to better manage the meeting.

Lastly, you may have heard that you can change the background image that is displayed behind you, but unfortunately, Android devices do not support this option.